



Privacy Policy

Perspectiva is committed to protecting your privacy. We will use the information that we collect about you in accordance with The Data Protection Act 2018

Who we are

Perspectiva Consultancy is a North Somerset based company who offer Project Management services within the Mechanical & Electrical industry.

Perspectiva consultancy is a company limited by guarantee registered in England and Wales -
Company Registration no: 12606402

What information do we collect?

We keep a record of the emails we send you, and we may track whether you receive or open them so we can make sure we are sending you the most relevant information.

Like most websites, we receive and store certain details whenever you use the Perspectiva Website. We use “cookies” to help us make our site – and the way you might use it – better. Cookies mean that a website will remember you and enable online transactions. It also helps us understand how you use our website, where we can make improvements and how best to tell our audiences about events they might be interested in.

We may also obtain personal information about you from other sources, such as if a family member or friend contacts us on your behalf. We may combine information you provide to us with information available from external sources in order to gain a better understanding of our guests and visitors and supporters to improve our marketing methods. These sources include:

Social Media

We use social media to broadcast messages and updates about events and news. On occasion we may reply to comments or questions you make to us on social media platforms. You may also see adverts from us on social media that are tailored to your interests.

Depending on your settings or the privacy policies social media and messaging services like Facebook, LinkedIn or Twitter, you might give third parties (like perspectiva) permission to access information from those accounts or services that has been shared publicly. This may also include information found in places such as Instagram, your biography on your work website or information that has been published in articles/newspapers.

How we keep your details safe and secure

Planning & Design

Project Management

Maintenance Management

Perspectiva M&E consultancy LTD Registered Office Fairway House, Links Business Park, St Mellon's, Cardiff CF3 0LT
Tel 0330 2235848 info@perspectivaconsultancy.com www.perspectivaconsultancy.com
Co. Reg. No. 12606402 Vat Reg No 349 2446 80 F-Gas Company No REF1017520

Your personal data will be held and processed on Perspectiva systems or systems managed by suppliers on behalf of Perspectiva. Where possible we aim to keep a single record for each customer.

Your data is always held securely. Access to customer information is strictly controlled. The data can only be accessed by people who need it to do their job. Certain data, for example some sensitive information, is additionally controlled and is only made visible to members of staff who have a reason to work with it.

We may need to disclose your details if required to the police, regulatory bodies or legal advisors.

We will only ever share your data in other circumstances if we have your explicit and informed consent.

What we use your personal information for

We aim to be clear when we collect your data and not to do anything you wouldn't reasonably expect.

We collect your IP address through your device for tracking and security purposes, and we use cookies in order to track your website usage and preferences. Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour Information. This information is used to track visitor use of the website and to compile statistical reports on website activity. For further information on how to control or opt out of these cookies, please review your browser settings or click here for more information: www.aboutcookies.org.

We do not sell personal details to third parties for any purpose. But if we run an event in partnership with another named organisation your details may need to be shared in order that they can help us run the event. We would always advise you of this before we shared.

Third Parties

We will not share your personal information with third party organisations.

Sensitive information

Sometimes we ask you to provide sensitive information, for example when you arrange a purchase order, request an estimation, or when you apply for a job. As with all the personal information we hold, sensitive information is held securely and restricted to those who need to use it. We will delete sensitive information when we no longer need it.

Your Rights

You have the following rights related to your personal data:

- The right to request a copy of personal information held about you
- The right to request that inaccuracies be corrected
- The right to request us to stop processing your personal data
- The right to withdraw consent
- The right to lodge a complaint with the Information Commissioner's Office

Contact Us

Please contact us if you have any questions about our privacy policy or information we hold about you: email us at ian.farquhar@perspectivaconsultancy.com

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